



**SIDDHARTH GROUP OF INSTITUTIONS: PUTTUR
(AUTONOMOUS)**

HOSTEL VACATING FORM

From
Name of the student :
Roll Number :
Course & College :

Date:

To
The Principal

Sub: Requisition to Vacate the Hostel Regd.,

Dear sir

I _____ Staying in _____ Floor, Room No. _____ in,
College Hostel. I am here to inform that with my parent's willingness I am vacating the
hostel on _____ so please permit me. I have cleared all my hostel dues.

Signature of the Student

Warden / Hostel In charge

Signature of the Principal