



**SIDDARTHA INSTITUTE OF SCIENCE AND TECHNOLOGY
(AUTONOMOUS)**

(Approved by A.I.C.T.E, New Delhi & Affiliated to J.N.T.U.A, Ananthapuramu)

(Accredited by NAAC with 'A' grade)

(Accredited by NBA for EEE, MECH, ECE & CSE Courses)

SIDDHARTH NAGAR, NARAYANAVANAM ROAD, PUTTUR – 517 583

TIRUPATI DIST., A.P., INDIA

OM NO: SISTK/Admin/IQAC/MM-1/August-2022

Date: 11.08.2022

**MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL
(IQAC) OF SIDDARTHA INSTITUTE OF SCIENCE AND TECHNOLOGY
(AUTONOMOUS): PUTTUR HELD ON 11.08.2022**

The meeting of **INTERNAL QUALITY ASSURANCE CELL (IQAC)** of Siddhartha Institute of Science and Technology is held on **11.08.2022** at **11.00 A.M** in **SISTK Board Room** and discussed the following Agenda Items.

Dr. M Janardhana Raju, Principal as a Chairperson of IQAC is presided over the meeting.

The following members of the IQAC have attended the meeting and passed the resolution on the agenda items.

MEMBERS PRESENT


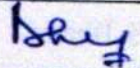

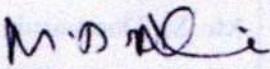
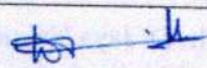
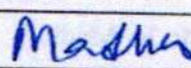
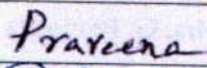
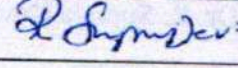
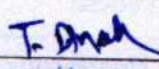
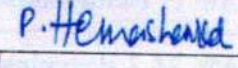
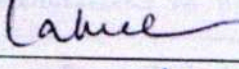
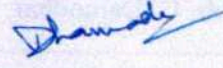
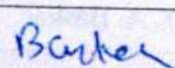
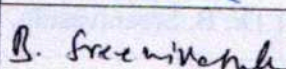
S.No	Name of Member	Position
1.	Dr. M. Janardhana Raju	Chairperson (Head of the Institution)
2.	Dr. S. Bhanu	Professor, Department of BS&H.
3.	Mr. R Sandeep	Assistant Professor, Department of
4.	Mr. M. Doorvasulu Naidu	Associate Professor, Dept. of CSE
5.	Mr. D. Jaya Naidu	Associate Professor, Department of ECE.
6.	Mr. K. Madhu	Member from the Management
7.	Mrs. G. Praveena	Senior Administrative Officer
8.	Dr. R. Supraja Devi	Doctor, Ruya Hospitals, Tirupati.
9.	Mr. T Dinesh	Student (224E1A0304)
10.	Mr. P. Hemashankar	Alumni member
11.	Mr. M. Lakshminarayana	JTO, BSNL.
12.	Mr. C. Damodhar	Chief Executive Officer (CEO),
13.	Mr. A. Baskar	Parent
14.	Dr. B. Sreenivasulu,	IQAC - Coordinator

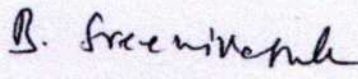
- ITEM NO.1:** To confirm the minutes of the IQAC was held on 06.05.2022.
- RESOLUTION:** The IQAC committee unanimously resolved to ratify the minutes of the last meeting of the IQAC which was held on 06.05.2022.
- ITEM NO.2:** To report the action taken on the events of the last meeting of IQAC held on 06.05.2022.
- RESOLUTION:** Resolved to approve the report on academic and other important activities, and events in the department since last meeting of the IQAC held on 06.05.2022.
- ITEM NO.3:** Status of Resources and Infrastructure requirement for all departments
- RESOLUTION:** In view of upgradation in the infrastructure in classroom and laboratories such as purchase of higher configuration PCs, Furniture, Laboratory Equipment's, Multifunction PCs, LCD Projectors, screens, etc. is under process.
- ITEM NO.4:** To encourage students to register in LMS portal.
- RESOLUTION:** principal informed that LMS portal has been started by APSCHE for certification courses through MOOCS and students are encouraged to participate in courses of their choice and gain credits accordingly.
- ITEM NO.5:** To present and discuss feedback analysis report and action taken report on delivery of curriculum by the respective department.
- RESOLUTION:** The chairperson asked all the departmental HODs to take feedback from all the stakeholders. Their analysis report and action taken need to submit to IQAC office for further course of action.
- ITEM NO.6:** To apply research proposals for SERB-SURE.
- RESOLUTION:** In order to increase the research activities, the committee instructed the faculties to initiate the project proposal submission for the DST SERB-SURE scheme within a stipulated time.

Any other item with the permission of chairperson.

1. Discussed on the completion status of UHV – I course for faculty members and encouraged the remaining faculty who have not completed.
2. General instructions were given to HOD's related to Course outcomes, lesson plan preparation, seminar/training programs target for individual department faculty and students.

Members attended:

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1.	Dr. M. Janardhana Raju	Chairperson (Head of the Institution)	
2.	Dr. S. Bhanu	Professor, Department of BS&H.	
3.	Mr. R Sandeep	Assistant Professor, Department of MECH	
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12.	Mr. C. Damodhar	Chief Executive Officer (CEO), Ravands Plas tech, Puthalapattu.	
13.	Mr. A. Baskar	Parent	
14.	Dr. B. Sreenivasulu,	IQAC - Coordinator	


IQAC
COORDINATOR



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SIDDHARTH NAGAR, NARAYANAVANAM ROAD, PUTTUR – 517 583

TIRUPATI DIST., A.P., INDIA

OM NO: SISTK/Admin/IQAC/MM-2/November-2022

Date: 24.11.2022

MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL
(IQAC) OF SIDDARTHA INSTITUTE OF SCIENCE AND TECHNOLOGY
(AUTONOMOUS): PUTTUR HELD ON 24.11.2022

The meeting of **INTERNAL QUALITY ASSURANCE CELL (IQAC)** of Siddhartha Institute of Science and Technology is held on **24.11.2022** at **11.00 A.M** in **SISTK Board Room** and discussed the following Agenda Items.

Dr. M Janardhana Raju, Principal as a Chairperson of IQAC is presided over the meeting.

The following members of the IQAC have attended the meeting and passed the resolution on the agenda items.

MEMBERS PRESENT

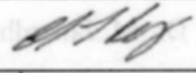
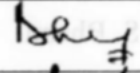
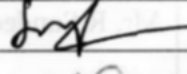
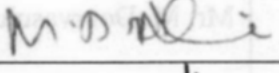
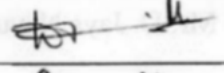
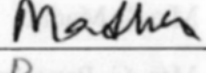
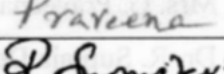
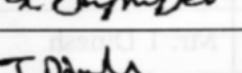
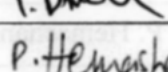
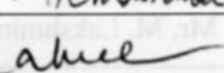
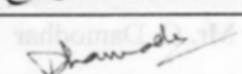
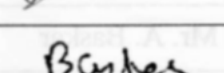
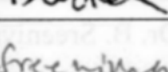
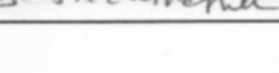
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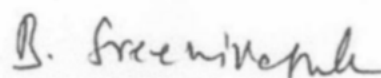
ITEM NO.1:	To confirm the minutes of the IQAC was held on 11.08.2022.
RESOLUTION:	The IQAC committee unanimously resolved to ratify the minutes of the last meeting of the IQAC which was held on 11.08.2022.
ITEM NO.2:	To report the action taken on the events of the last meeting of IQAC held on 11.08.2022.
RESOLUTION:	Resolved to approve the report on academic and other important activities, and events in the department since last meeting of the IQAC held on 11.08.2022.
ITEM NO.3:	To check the present status of preparedness of AQAR documents criteria wise for the academic year 2021-22
RESOLUTION:	The committee discussed on the progress of AQAR submission for the academic year 2021-22.
ITEM NO.4:	Training & Placement Activities
RESOLUTION:	Multiple soft skills training is provided for third year students and On campus-drive is conducted for eligible students.
ITEM NO.5:	Proposal to publish the students project works
RESOLUTION:	It has been decided to publish the project work of the students through journals/conference and patents.

Any other item with the permission of chairperson.

1. IQAC committee suggested that experts to be called for to conduct the lecture on research proposal writing for faculties.
2. Discussed on the progress of multiple activities conducted by coordinators of various cells and committees, which were initiated for the benefit of faculty & students.
3. With the recommendations of the IQAC Incharge, the committee discussed to encourage the students to make them involved in important calendar days like National Girl child day, National Mathematics day, Engineers day and other programs initiated by the AICTE.

Members attended:

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TIRUPATI DIST., A.P., INDIA

OM NO: SISTK/Admin/IQAC/MM-3/February-2023

Date: 06.02.2023

**MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL
(IQAC) OF SIDDARTHA INSTITUTE OF SCIENCE AND TECHNOLOGY
(AUTONOMOUS): PUTTUR HELD ON 06.02.2023**

The meeting of **INTERNAL QUALITY ASSURANCE CELL (IQAC)** of Siddhartha Institute of Science and Technology is held on **06.02.2023** at **11.00 A.M** in **SISTK Board Room** and discussed the following Agenda Items.

Dr. M Janardhana Raju, Principal as a Chairperson of IQAC is presided over the meeting.

The following members of the IQAC have attended the meeting and passed the resolution on the agenda items.

MEMBERS PRESENT


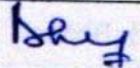

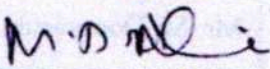
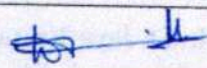
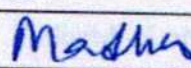
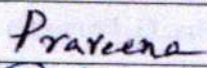
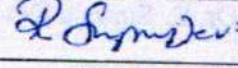
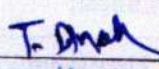
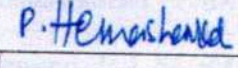
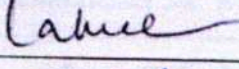

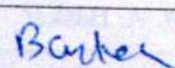
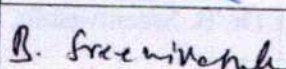
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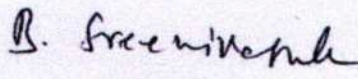
ITEM NO.1:	To confirm the minutes of the IQAC was held on 24.11.2022.
RESOLUTION:	The IQAC committee unanimously resolved to ratify the minutes of the last meeting of the IQAC which was held on 24.11.2022.
ITEM NO.2:	To report the action taken on the events of the last meeting of IQAC held on 24.11.2022.
RESOLUTION:	Resolved to approve the report on academic and other important activities, and events in the department since last meeting of the IQAC held on 24.11.2022.
ITEM NO.3:	Academic Audit
RESOLUTION:	The Academic Audit of all programmes was done with the respective external subject experts
ITEM NO.4:	Faculty Appraisal
RESOLUTION:	All the faculties are requested to submit the hard copy of the appraisal with HODs signature to Principal within one month.
ITEM NO.4:	Utilization of ICT tools
RESOLUTION:	Committee has discussed about the utilization of available ICT tools and requirements to facilitate the faculty members with recording of lecture.

Any other item with the permission of chairperson.

1. The IQAC committee suggested the TPO to conduct additional training activities during semester break.
2. Chairperson informed the members college is applying for NIRF ranking and all the HODs are instructed to provide relevant information to the concerned Incharge.
3. IQAC committee suggested arranging the awareness session for students for effective utilization of e-resources available in the library.
4. With the recommendations of the IQAC Incharge, the Chairman has clarified the lab evaluation guidelines for laboratory and project work.
5. IQAC Chairman and committee members are discussed on implementation of Choice based credit system in the curriculum, and given guideline to the departments and academic section for execution of Choice based credit system.

Members attended:

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TIRUPATI DIST., A.P., INDIA

OM NO: SISTK/Admin/IQAC/MM-4/May-2023

Date: 12.05.2023

MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL
(IQAC) OF SIDDARTHA INSTITUTE OF SCIENCE AND TECHNOLOGY
(AUTONOMOUS): PUTTUR HELD ON 12.05.2023

The meeting of **INTERNAL QUALITY ASSURANCE CELL (IQAC)** of Siddhartha Institute of Science and Technology is held on **12.05.2023** at **11.00 A.M** in **SISTK Board Room** and discussed the following Agenda Items.

Dr. M Janardhana Raju, Principal as a Chairperson of IQAC is presided over the meeting.

The following members of the IQAC have attended the meeting and passed the resolution on the agenda items.

MEMBERS PRESENT

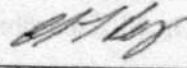
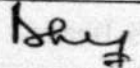

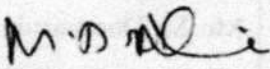
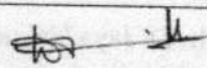
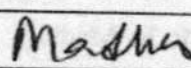
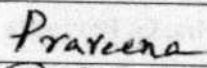
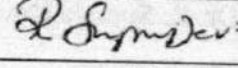
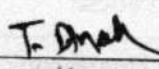
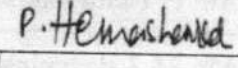
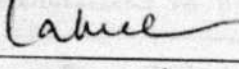
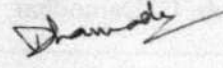
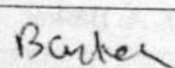
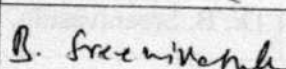
S.No	Name of Member	Position
1.	Dr. M . Janardhana Raju	Chairperson (Head of the Institution)
2.	Dr. S. Bhanu	Professor, Department of BS&H.
3.	Mr. R Sandeep	Assistant Professor, Department of
4.	Mr. M. Doorvasulu Naidu	Associate Professor, Dept. of CSE
5.	Mr. D. Jaya Naidu	Associate Professor, Department of ECE.
6.	Mr. K. Madhu	Member from the Management
7.	Mrs. G. Praveena	Senior Administrative Officer
8.	Dr. R. Supraja Devi	Doctor, Ruya Hospitals, Tirupati.
9.	Mr. T Dinesh	Student (224E1A0304)
10.	Mr. P. Hemashankar	Alumni member
11.	Mr. M. Lakshminarayana	JTO, BSNL.
12.	Mr. C. Damodhar	Chief Executive Officer (CEO),
13.	Mr. A. Baskar	Parent
14.	Dr. B. Sreenivasulu,	IQAC - Coordinator

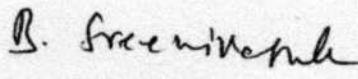
ITEM NO.1:	To confirm the minutes of the IQAC was held on 06.01.2023.
RESOLUTION:	The IQAC committee unanimously resolved to ratify the minutes of the last meeting of the IQAC which was held on 06.01.2023.
ITEM NO.2:	To report the action taken on the events of the last meeting of IQAC held on 06.01.2023.
RESOLUTION:	Resolved to approve the report on academic and other important activities, and events in the department since last meeting of the IQAC held on 06.01.2023.
ITEM NO.3:	To Review the status of Academic progress.
RESOLUTION:	Enquired about academic calendar and status of syllabus coverage. IQAC chairman discussed with IQAC committee regarding examination schedules for external examinations.
ITEM NO.4:	To Review progress of Collaborative activities of the department.
RESOLUTION:	The members discussed the progress and resolved to instruct the respective deans to strengthen the collaborative works (MOUs and IIT mentorships) of the department.
ITEM NO.5:	Review of previous semester results.
RESOLUTION:	Members have reviewed the results of previous semester and suggested to improve more pass percentage.
ITEM NO.6:	Discuss of the placement track record of the outgoing students and efforts to improve in the upcoming year
RESOLUTION:	Members have reviewed the placement track record of the outgoing students and appreciated for the same. The members unanimously suggested that the TPO officers have to make some necessary efforts to improve placements in the upcoming year.
ITEM NO.7:	Video lectures through YouTube channel
RESOLUTION:	IQAC members appreciated the initiative made by the faculties by recording video lectures.
ITEM NO.8:	Feedback from stakeholders
RESOLUTION:	IQAC Chairman, proposed for initiation of the feedback on various parameters. IQAC committee discussed and finalized Feedback parameter. CAC (College academic committee) collect the feedback from the various stakeholders and submit to the IQAC for further action.

Any other item with the permission of chairperson.

1. IQAC committee suggested to the departments to organize various activities such as Faculty development programs guest lecture on advanced technologies.
2. Instructed Dean-R&D to take up necessary plans to submit more number of R&D project proposals and also Instructed to conduct more number of FDP programs

Members attended:

S.No	Name of Member	Position	Signature
1.	Dr. M. Janardhana Raju	Chairperson (Head of the Institution)	
2.	Dr. S. Bhanu	Professor, Department of BS&H.	
3.	Mr. R Sandeep	Assistant Professor, Department of MECH	
4.	Mr. M. Doorvasulu Naidu	Associate Professor, Dept. of CSE	
5.	Mr. D. Jaya Nayudu	Associate Professor, Department of ECE.	
6.	Mr. K. Madhu	Member from the Management	
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11.	Mr. M. Lakshminarayana	JTO, BSNL.	
12.	Mr. C. Damodhar	Chief Executive Officer (CEO), Ravands Plas tech, Puthalapattu.	
13.	Mr. A. Baskar	Parent	
14.	Dr. B. Sreenivasulu,	IQAC - Coordinator	


IQAC
COORDINATOR